



COMMUNITY SERVICES DEPARTMENT
MAJOR THOROUGHFARE HEDGE GRANT NOTICE AVAILABILITY
AND APPLICATION INSTRUCTIONS

I. Description of Funding Opportunity

Hedges along the Village's major thoroughfares are deteriorating due to a variety of issues. Today, at least half of the hedges along our major thoroughfares are impacted to some degree. Privacy hedges are deteriorating to the point where they create both aesthetic and maintenance issues. Pursuant to Village Land Development Regulation 7.3.12.B, property owners are charged with "regular maintenance of all landscaping in a way that presents a healthy, neat and orderly appearance. All landscaping shall be maintained free from disease, pests, weeds and litter". In an effort to restore the aesthetic and integrity of the major thoroughfares, the Village is proud to offer this matching grant opportunity to assist property owners in restoring their hedges.

PROGRAM GOAL

To maintain the aesthetic and integrity of the major thoroughfares and repair the growing hedge problem.

PROGRAM OBJECTIVE

Provide a reimbursable, matching grant to residents for up to \$500 to be used for removing and replacing dying hedges and installing irrigation for maintenance.

II. Basic Eligibility Requirements

ELIGIBLE APPLICANTS

In fiscal year 2015 the Village of Wellington is accepting applications for its Major Thoroughfare Hedge Grant from property owners along the major thoroughfares defined as; Aeroclub Drive, Big Blue Trace, Bink's Forest Drive, Birkdale Drive, Fairlane Farms Road, Forest Hill Boulevard, Greenbriar Boulevard, Greenview Shores Boulevard, Lake Worth Road, Paddock Drive west of Big Blue Trace, Pierson Road, South Shore Boulevard and Wellington Trace.

ELIGIBLE PROJECT CRITERIA

Removal of affected hedges and installation of replacement vegetation from the following approved list:

Shrubs for Medium Height Installation (ex. Against Homes, Backyards)
Cocoplum
Dwarf Firebush
Pittosporum
Podocarpus
Arbicola Trinette

- Hedge material shall be a minimum of one (1) gallon and thirty-six (36) inches high at time of planting.
- In addition, installation of irrigation to maintain replacement vegetation is eligible under this grant.

COST SHARING OR MATCHING

The Major Thoroughfare Hedge Grant offers up to \$500 in matching funds per address. Sweat equity and in-kind donations do not count towards this match.



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III. Application Requirements

SUBMISSION DEADLINE

Grant applications will be accepted on a rolling basis and will be reviewed by committee every month on or about the 15th. A confirmation e-mail will be sent out to applicants once their submission has been received and passed staff review.

SUBMISSION REQUIREMENTS

1. Completed application form
2. Proof of ownership
3. Proof of rental license or business tax receipt, if applicable
4. Description of products and work to be completed with costs
5. Photos of area to be improved
6. Aerial map showing area where improvements are to be made
7. Documentation from Wellington Code Compliance, if applicable

A staff review of the application will verify that all required documentation is present and missing items will be noted and requested in the confirmation e-mail to applicants.

IV. Review, Award, and Payment Process

REVIEW PROCESS

Once an application has been verified complete by staff, it will be presented to the Code Compliance Manager, the Building Official, and a PBSO representative or any of their appointees. These reviews will alert staff on any ongoing liens, fines or other issues associated with the property. Each application will be reviewed on a case-by-case basis for technical and financial feasibility and sufficiency as well as community impact. Final approval will be made by the Village Manager or designee.

AWARD NOTICES

Following review, applicants may be requested to revise the project scope and/or budget before an award is made. Successful applicants will receive written notice via e-mail. If approved, reimbursement instructions and documentation will be provided and the applicant will have 90 days to complete the project.

PAYMENT OF GRANT FUNDS

This is a reimbursable grant. Payment will be made to property owners upon completion of the work. Grantees shall apply for improvements and gain approval prior to the work being completed. No payment will be made until the work is completed and adequate proof has been provided to staff.